

TO: ALL GAME MANAGERS  
FROM: VIRGIL R. PALUMBO, DISTRICT 5 CHAIRMAN  
SUBJECT: **GAME MANAGERS INFORMATION 2008-09 SCHOOL YEAR**  
DATE: AUGUST 6, 2008

Thank you for agreeing to assist the District 5 Committee by serving as the Site-Game Manager. We have provided the following information to assist you in your task:

## **DISTRICT 5 TOURNAMENTS**

### **1. Conditions of entry into a District tournament**

Entry and participation in the PIAA District 5 Tournaments are voluntary. District 5 member schools are not required to enter into the tournaments sponsored by the District. Entry of a team into a tournament signifies that the member school accepts the conditions and provisions that are described here.

Further, a member school accepts the fact that the District 5 Committee reserves the right to make changes in the management, operation and schedule of the District 5 Tournaments if, in the committee's judgment, it becomes necessary.

### **2. No Protest Rule**

Under PIAA there can be no protest of contests as follows:

The Board of Control and District Committees will not consider any protests in athletic contests, which are based on play situations or officials' decisions involving interpretation or judgment of plays.

In no case will the results of a contest be reversed nor will a contest be ordered or permitted to be replayed.

Questions regarding interpretation of rules or judgment of officials should be submitted, in writing, to the PIAA Executive Director.

### **3. Officials**

All officials for the District 5 tournaments are assigned by the District 5 Officials' Assignment Committee. The officials are chosen from a pool of officials recommended by the participating schools and by the officials' chapter in District 5.

### **4. Photographing, Filming and Videotaping**

PIAA rules and regulations do not prohibit schools, spectators, and/or media from photographing, filming or videotaping at District 5 tournaments. However, photographing, filming or videotaping at District 5 tournaments shall be subject to the following restrictions:

- a. Photographing, filming and videotaping for the purpose of review before the completion of the filmed game will be prohibited.
- b. Two (2) persons from each school will be admitted free to photograph, film or videotape these games. All others are required to purchase an admission ticket.
- c. Persons desiring to film or videotape must report to the game manager a minimum of 15 minutes prior to the start of the game/contests.
- d. Persons filming or videotaping must remain in the areas designated by the game manager for that purpose.
- e. Persons filming or videotaping shall not stand on any unsafe or potentially hazardous physical objects or facilities.

- f. Persons filming or videotaping shall not interfere with the visibility and comfort of other spectators, nor shall they present a safety hazard to other spectators.

## **5. Restriction of use of Tobacco Products**

PIAA Board of Control policy prohibits the use of tobacco products by participating and non-participating team personnel, including coaches, during any interscholastic athletic contest at any level of interscholastic athletic competition.

The use of tobacco products by team members/personnel and coaches is prohibited during pre-game, game, and post-game activities in the locker rooms and in the vicinity of the gymnasium/field.

## **6. Policy of Post-Game Interview of Coaches and Team**

Following completion of the game, coaches, other school personnel, and persons affiliated with the team shall not allow or participate in any interviews with the electronic and/or print media or other persons both on the playing floor/field and in the team locker room until a minimum of fifteen (15) minutes have elapsed following the end of the game.

## **7. Restrictions on Cheerleading Activities**

The PIAA Board of Control is most concerned with dangerous activities performed by cheerleaders in interscholastic events. In an effort to eliminate or minimize injury to cheerleaders, the following shall be in effect for all PIAA District 5 Championships:

- a. No cheerleader shall stand on another person unless that other person has at least one foot on the ground.
- b. No flips are permitted from another person unless that other person has both feet on the ground.
- c. Trampolines and/or mini-tramps shall not be used.

PRINCIPALS ARE REQUESTED TO REVIEW THESE POLICIES WITH THE COACH OR ADVISOR OF THE CHEERLEADING SQUAD AND THE MEMBERS OF THE CHEERLEADING SQUAD PRIOR TO THE START OF THE PLAYOFFS/CHAMPIONSHIPS.

8. The higher ranked team will be the home team and the lower ranked team will be the visitors.
9. At the completion of the contest contact the media with the game results.
  - A. WJAC-TV 800-662-6116
  - B. WTAJ-TV 800-762-6053
  - C. WWCP-TV 800-424-6397
  - D. PLUS (News Media - See List - attached)
10. Contact the following with game with results as soon as possible at the completion of the contest.
  - A. Virgil Palumbo, District 5 Chairman, District 5 Chairman, Home Number - (814) 244-4395
  - B. Sport Chairman
11. Please complete the District 5 playoff financial statement, ticket information and receipt form. All forms, checks, and money, are to be given to:  
Larry Palmer, Treasurer,  
203 White Hollow Road  
Warfordsburg, PA 17267
12. The following announcement must be made at all Playoffs:  
BADEN IS THE OFFICIAL GAME BALL FOR PIAA BASKETBALL (Basketball Only)  
\_\_\_\_\_ IS THE OFFICIAL GAME BALL FOR PIAA \_\_\_\_\_ (Varies with different sports)
13. Pre-game Practice - A minimum of fifteen (15) minutes and a maximum of thirty (30) minutes of pre-game practice shall be provided prior to the start of each game. "Shooting practice" at halftime

intermission by teams scheduled to play at a later starting time, shall be PROHIBITED! Please try to arrive at the game site no earlier than 45 minutes prior to tip-off.

14. Designation of Bench and Basket - The Site Game Manger shall designate the location of each team's bench. Each team's basket for practice before the game and to shoot at for the first half shall be the one farther from its bench. The teams shall change baskets for the second half.
15. Number of Teams to advance in state playoffs  
"AA" Boys and Girls - 2  
"A" Boys and Girls - 3
16. Game Balls - Presented to officials, if accepted, the following will be the procedure used:  
1st Half - Home Team  
2nd Half - Visitors
17. Play-Off Times - All game times will adhere to the following schedule, unless a time change is approved by the district chairmen.  

<b>Single game:</b>	7:00 p.m. starting time
<b>Double Header:</b>	1st game - 6:30 p.m. starting time 2nd game - 8:00 p.m. starting time
<b>Triple Header:</b>	1st game - 5:30 p.m. starting time 2nd game - 7:00 p.m. starting time 3rd game - 9:00 p.m. starting time
18. **Ticket prices for championship games will be as follows:**

Play-In Contests	Students-\$2.00	Adults-\$4.00
1st & 2 <sup>nd</sup> Round Contests:	Students-\$2.00	Adults-\$4.00
Consolation Contests:	Students-\$3.00	Adults-\$5.00
Championship Contests:	Students-\$3.00	Adults-\$5.00
All Sessions - Wrestling Tournament	Students-\$5.00	Adults - \$12.00

**Complimentary Tickets** - Each school will receive six (6) complimentary tickets

We hope the above information will assist you in your duties as game manager. **Please follow the new and changed financial accounting procedures.** We appreciate your time and efforts.

Addresses and Fax numbers are listed below for your convenience.

**NEWS MEDIA**

**TELEPHONE & FAX NUMBERS  
DISTRICT V PLAYOFF RANKINGS**

<b>DAILY NEWS - HUNTINGDON: Terry Snare</b>	<b>FAX 1-814-643-0376</b>
<b>ALTOONA MIRROR - P.O. Box 2008 Altoona, PA 16603</b>	<b>FAX 1-814-946-7540 1-800-222-1962</b>
<b>BEDFORD GAZETTE - 424 W. Penn Street P.O. Box 671 Bedford, PA 15522</b>	<b>FAX 1-814-623-5055 1-800-242-4250</b>
<b>CHAMBERSBURG PUBLIC OPINION P.O. Box 499 Chambersburg, PA 17201</b>	<b>FAX 1-717-264-0377 1-800-782-0661</b>
<b>SOMERSET DAILY AMERICAN 334 W. Main Street Somerset, PA 15501</b>	<b>FAX 1-814-445-2935 1-800-452-0823</b>
<b>TRIBUNE DEMOCRAT 425 Locust Street Johnstown, PA 15901</b>	<b>FAX 539-1409 1-800-473-0998</b>
<b>WJAC - CHANNEL 6</b>	<b>FAX 255-7658 255-7600</b>
<b>WWCP - CHANNEL 8</b>	<b>FAX 266-8329 266-8088</b>
<b>WTAJ - CHANNEL 10</b>	<b>FAX 1-814-946-4763 1-800-762-6053</b>
<b>CLEARFIELD PROGRESS</b>	<b>FAX 1-814-765-5165</b>

**[WEB-SITE-----DISTRICT5.PIAA.ORG](http://WEB-SITE-----DISTRICT5.PIAA.ORG)**



## FEES FOR DISTRICT 5 EVENTS

### BROADCAST FEES

1 <sup>st</sup> Round Contests		\$30.00
2 <sup>nd</sup> Round Contests		\$40.00
Consolation/Championship		\$60.00

### GAME ADMINISTRATION FEES

Security	Maximum	\$150.00
Ticket Taker		\$25.00
Ticket Seller		\$30.00
Ticket Taker/Seller		\$40.00
Timer (Neutral Site)		\$40.00
Scorer (Neutral Site)		\$40.00
Medical Personnel		\$35.00

### GOLF

Participant Entry Fee		\$10.00
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### GIRLS AND BOYS SOCCER

Field Prep (Neutral Site Only)		\$30.00
Officials		\$65.00
Officials (championship)		\$75.00
Game Manager	Single	\$60.00
Game Manager	Double	\$100.00

### VOLLEYBALL

Game Manager	Single	\$60.00
Game Manager	Double Header	\$100.00
Officials (4)	Single	\$75.00
Officials (4)	Double Header	\$105.00
Other Expenses, Workers		Local Fees

### CROSS COUNTRY

Game Manager		\$60.00
Officials Starters (1)		\$75.00
On Course Officials (2)		\$60.00
Timer (1)	Determined by number of runners	
Scorer (1)		\$30.00
Participant Entry Fee		\$10.00

### FOOTBALL

Game Manager		\$150.00
Assistant Game Manager		\$75.00
Officials (7)	1 <sup>st</sup> Round	\$65.00
Officials (7)	Semi-Finals	\$65.00
Officials (7)	Finals	\$75.00
Chain Crew (3)		\$15.00
Other Expenses, Workers		Local Fees

TENNIS BOYS AND GIRLS

Participant Entry Fee	\$10.00
Tennis Balls	\$75.00
Team Entry Fee	\$50.00

BOYS & GIRLS BASKETBALL

Game Manager	Single	\$60.00
Game Manager	Double Header	\$100.00
Officials (3)		\$65.00 each
Officials (Championship)		\$75.00 each
Other Expenses, Workers		Local Fees

WRESTLING

Coordinator	\$200.00
Assistant Director	\$100.00
Physical Setup	\$60.00
Mat help (2)	\$50.00 each
Official Scorer	\$60.00
Announcer	\$75.00
Weigh In Master (2)	\$30.00
Officials (5)	\$235.00 each
Table Workers	
Timers, Scorers (7)	\$60.00 each *Finals - \$75.00-(3)
Runners/Wall charts (4)	\$15.00 each
Bout Sheets Table (2)	\$60.00 each
Tickets Sellers (2)	\$60.00 each
Ticket Collectors (2)	\$50.00 each
Door Watchers/Security (3)	\$50.00 each
Trainer	\$175.00
Parking	\$25.00
Physicians (2)	\$50/Rate
Computer Programmer/software	\$125.00
Award Stand	\$50.00
Program Director	\$75.00
Sellers	\$50.00
Other Expenses, Workers Local Fees	

TEAM WRESTLING

Game Manager Double Header	\$110.00
Assistant Director	\$75.00
Officials (4)	\$85.00/each
Weigh In Master	\$45.00
Other Expenses, Workers Local Fees	

TRACK

Game Manager		\$100.00
Scorer (2)		\$40.00
Announcer (2)		\$45.00
Awards		\$30.00
Officials – Starters (2)		\$75.00 each
Officials – Timers (1)		\$60.00 each
Officials – Events (6)		\$60.00 each
Other Expenses, Workers		Local Fees

BASEBALL & SOFTBALL

Game Manager		\$60.00
Officials (3)		\$60.00 each
Officials (4)	Championship	\$75.00 each

**NO MILEAGE REIMBURSEMENT IN ANY SPORT**

**Additional personnel increases must be approved by the District Chairman**

# PIAA - DISTRICT 5 INCIDENT REPORT

Sport: \_\_\_\_\_

## I. Schools involved

Home School \_\_\_\_\_

PIAA District \_\_\_\_\_

Visiting School \_\_\_\_\_

PIAA District \_\_\_\_\_

Date of Incident \_\_\_\_\_

Time, inning or heat \_\_\_\_\_

Score during incident \_\_\_\_\_

## II. Official's Report

Who was involved in the incident? \_\_\_\_\_

Where did the incident occur? \_\_\_\_\_

What were the circumstances? \_\_\_\_\_

What action did the officials take? \_\_\_\_\_

Please attach any additional information.

## III. Principal's Report

Who was involved in the incident? \_\_\_\_\_

Where did the incident occur? \_\_\_\_\_

What were the circumstances? \_\_\_\_\_

What action did your school take? \_\_\_\_\_

Please attach any additional information.

\_\_\_\_\_  
Official's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal's Signature

\_\_\_\_\_  
Date